

5-3-2012

Audit Committee, May 3, 2012

Coastal Carolina University

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**Minutes
Coastal Carolina University
Board of Trustees**

**Audit Committee
E. Craig Wall Sr. School of Business Administration Building, Board Room
May 3, 2012**

Members of the

Committee Present: Mr. Carlos C. Johnson and Dr. Samuel J. Swad

**Committee Members
Not Present:** Mr. J. Wayne George, Dr. Oran P. Smith, and Mr. Robert G.
Templeton

**Other Board
Members Present:** Dr. Larry L. Biddle, Mr. Gary W. Brown, Mr. R. Duke Brown,
Mr. Samuel H. Frink, Ms. Natasha M. Hanna, Mr. D. Wyatt
Henderson, Mr. William L. Lyles Jr., Mr. Eugene C. Spivey and
Mr. William E. Turner III

Others Present: Mr. Carlos Baxley, Ms. Stacie Bowie, Ms. Jean Ann Brakefield,
Ms. Lori Church, Dr. Debbie C. Conner, Dr. David A. DeCenzo,
Mr. Edgar L. Dyer, Ms. Martha S. Hunn, Dr. Keshav Jagannathan,
Mr. Mark Kelley, Ms. Tiletha Lane, Mr. Timothy Meacham,
Dr. Robert Sheehan, Mr. Greg Thornburg, Dr. Judy W. Vogt, Ms.
Jane Williams, Ms. Jennifer Packard and Ms. Chyrel Stalvey

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting.)

Vice Chairman Carlos Johnson called the Audit Committee to order at 10:30 a.m. and noted a quorum was not present.

Minutes for the February 16, 2012 Audit Committee was deferred until a later time.

Dr. Phil Little noted that he had attended three meetings of the Internal Audit Committee. Of concern was records security. Advising folders are now being sent to a specific location and student records will be locked in files. The University needs a secure procedure for all types of records.

The Internal Audit Committee recommends that the committee begin a campus-wide awareness campaign on internal controls.

During committee meetings, the external auditor, Steve Blake, joined by conference call. He has been following up on recommendations made during the last audit.

Audit Committee
May 3, 2012

With no further business, Mr. Johnson moved to adjourn the meeting and the meeting adjourned.

Respectfully submitted,

Chyrel Stalvey
for Larry L. Biddle
Secretary-Treasurer