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Academic and Student Affairs Committee, October 20, 2011

Coastal Carolina University

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**Minutes
Coastal Carolina University
Board of Trustees**

**Academic & Student Affairs Committee
E. Craig Wall Sr. School of Business Administration Building, Board Room
October 20, 2011**

Committee Members Present: Mr. Larry L. Biddle, Mr. Samuel H. Frink, Dr. Oran P. Smith, Mr. Eugene C. Spivey, and Mr William E. Turner III

Committee Member Not Present: Mr. Daniel W. R. Moore Sr.

Other Board Members Present: Mr. Gary W. Brown, Mr. J. Wayne George, Ms. Natasha M. Hanna, Mr. D. Wyatt Henderson, Mr. Carlos C. Johnson, and Mr. Robert G. Templeton

Others Present: Ms. Stacie Bowie, Dr. David A. DeCenzo, Dr. Edgar L. Dyer, Mr. Taylor Eubanks, Ms. Haven L. Hart, Dr. Keshav Jagannathan, Mr. Mark Kelly, Dr. Rob Sheehan, Ms. Jennifer Packard, and Ms. Chyrel Stalvey

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting.)

Chairman Oran Smith brought the meeting to order at 1:00 p.m.

Mr. Gene Spivey moved to approve the July 21, 2011 Academic & Student Affairs Committee minutes. Dr. Sam Swad seconded and the motion carried.

Dr. Keshav Jagannathan had no report for Faculty Senate; however, outgoing chair, Dr. Mike Ruse, had submitted a 2010-2011 year-end report which had been distributed to everyone.

Student Government Association President Taylor Eubanks reported that Student Government Association was low key this semester and a number of committees are drafting legislation. An alumnus recently donated a teal rooster which will be presented and named at homecoming. The chicken coop has been modeled after the Atheneum. Students are excited about the homecoming events.

Dean Haven Hart reported that we are housing 3,363 students. Only two are still in triples because they want to continue as such. Our next step is to get with Dr. Judy Vogt to review housing for the next year or two.

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Student Health Services has a 14% increase in patient activity. We have received approval to extend hours to the weekend and will have to hire a nurse practitioner and a registered nurse. A surprise audit for pharmaceuticals verified that everything was in order.

Mr. Spivey moved to amend Coastal Carolina's Mission Statement to include "baccalaureate and selected graduate programs of national and regional significance" as part of the effort to bring a Ph.D. in Marine Science to the University. Mr. Biddle seconded.

Dr. Sheehan expressed appreciative for the working relationship between academics and finance administration.

Changes in the Faculty Manual were reviewed. Each college has developed statements of criteria for promotion to professor in regards to outstanding and sustained in areas of scholarship, teaching and service. It is being suggested that in order to be promoted, one must be outstanding in two of three areas, including mandatory scholarship and excellent in the remaining area. These changes address issues identified during the last promotion and tenure process. The process to apply early for tenure and promotion is being clarified to note that you have the same risk as someone who comes up for tenure and promotion at the normal time. The hiring letter will have to be changed.

Dr. Oran Smith would like to continue conversation at the college level to ensure consistency.

Dr. Swad moved to approve the revisions to the Faculty Manual related to personnel matters as reviewed. Mr. Spivey seconded and the motion carried. (Motion 11-51)

Ms. Natasha Hanna would like to evaluate the faculty teaching load. Other institutions are asking additional teaching loads.

Dr. Sheehan has been providing data to Ms. Hanna. On the average, our faculty average seven courses per academic year (4-3 load) and education faculty teach eight courses (4-4 load). Instructors, lecturers, and adjunct have a 5-5 load because they do not perform research and service.

The motions for promotion (Motion 11-52) and distinguished professor (Motion 11-53) will be reviewed during the Executive Committee.

The QEP agenda item was held over to the next meeting.

As there was no further business, Mr. Spivey moved to adjourn and Dr. Swad seconded. The meeting adjourned.

Respectfully submitted,

Larry L. Biddle
Secretary/Treasurer