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## Academic and Student Affairs Committee, February 17, 2011

Coastal Carolina University

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**Minutes  
Coastal Carolina University  
Board of Trustees**

**Academic & Student Affairs Committee  
E. Craig Wall Sr. School of Business Administration Building, Board Room  
February 17, 2011**

**Members of the Committee Present:** Mr. Larry L. Biddle, Mr. Samuel H. Frink, Dr. Michael S. Ruse, Dr. Oran P. Smith, and Mr. Eugene C. Spivey

**Committee Members No Present:** Mr. Joseph L. Carter and Mr. Robert G. Templeton

**Other Board Members Present:** Mr. Gary W. Brown, Mr. R. Duke Brown, Mr. J. Wayne George, Ms. Natasha M. Hanna, Mr. D. Wyatt Henderson, Mr. Charles J. Hodge, Mr. Daniel W. R. Moore Sr., and Dr. Samuel J. Swad

**Others Present:** Mr. Taylor Eubanks, Mr. Will Garland, Ms. Haven L. Hart, Ms. Anne T. Monk, Mr. Mark Roach, Dr. Rob Sheehan, Dr. Judy W. Vogt, Ms. Jennifer Packard, and Ms. Chyrel Stalvey

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting.)

Dr. Oran Smith brought the meeting to order.

**Mr. Sam Frink made a motion to approve the October 21, 2010 Academic & Student Affairs Committee meeting minutes and Mr. Larry Biddle seconded. The motion passed.**

Dr. Michael Ruse reported that a large number of new faculty have been successfully integrated. A new scheduling system is being implemented for the first time this semester in order to maximize space utilization as we compensate for growth and await the addition of new buildings. Monday/Wednesday/Friday classes now run all the way to 4 p.m. where they used to terminate about 1 p.m. allowing for 187 additional sections of courses to be taught each semester without adding a single chair to the institution. Many faculty members adapted their classes to go to the three-day week venue. Dr. Sheehan stated that this is an example of the faculty working together to address immediate problems while the institution is trying to address it in a long term way with additional facilities. The Administration was pleased with faculty response to the issue.

In line with the SACS accreditation, the Faculty Manual is being updated on line and linked with all policies.

**Academic & Student Affairs Committee**  
**February 17, 2011**

The University is in the process of performing the self-study process for SACS reaccreditation, which will be completed by August 2011; and, the self-study process for NCAA reaccreditation will be completed by April 2011.

Student Government Association President Taylor Eubanks reported that Student Government Association election campaigns will begin in March. Coastal Carolina University was selected as one of 11 new sites for "Elect Her – Campus Women Win," an interactive and comprehensive training program that encourages and trains young women to run for student government on their campuses and, ultimately, for elected and leadership positions following graduation. This program was presented this past weekend. As a result of the conference, six women signed up to run for class representatives. Dean Haven Hart added that Ms. Natasha Hanna made a very effective presentation at the program.

A safety walk is planned next week to cover the campus with the administration to determine areas with safety issues.

Students are pleased in the changeover in the University's e-mail service going to a g-mail based system and in such a timely fashion.

Dr. Smith asked about our e-alert system. Dr. Sheehan stated that the University has the ability to immediately text students if there is a problem on campus. Students, parents, family, friends, faculty, and staff can sign up for these text messages. This is outsourced and all the names are stored off-campus. So, if something happened on the main campus and e-mail was shut down, we still have the ability to send the message to e-alert who would then send out the message.

By way of information, Dr. Sheehan noted that Swain Hall will be renamed Kenneth E. Swain Hall.

In order to sit for the CPA exam many hours are required after the baccalaureate degree and in that length of time a master's degree could be completed. Employers have indicated a preference for an MA in Accountancy rather than an MBA with a specialization in accounting. **Mr. Biddle moved to accept a proposal to establish an MA in Accountancy and Mr. Gary Brown seconded. The motion passed. (Motion 11-01).**

Dr. Sheehan reminded the committee that the Board had previously approved a distance learning Bachelor of Health Science degree as a result of the cessation of the program at MUSC. It was felt that a program providing additional knowledge, values and critical judgment skills needed to assume leadership and management roles in the health care environment would be more appropriate and a BS in Health Administration would be more beneficial to our students.

**Mr. Frink made a motion to establish a BS in Health Administration. Mr. Biddle seconded and the motion carried (Motion 11-01).**

Dean Haven Hart noted that there are programs and initiatives behind the scenes to support students who are at risk. Whenever we have a student who threatens themselves or others, there is a protocol that has been strengthened in the last two years. The administration will work

**Academic & Student Affairs Committee**  
**February 17, 2011**

through the Counseling Center before the student is hospitalized, if that is necessary, and after being released and coming back into the community. Our Residence Life staff is trained to identify these students and how to notify crisis management.

Another initiative is the development of a Students at Risk Team comprised of administrators and staff members. Oftentimes a professor will contact a member of this team to report a student in the classroom with apparent problems---whether it is excessive absences or death in the family or acting out in class. "At risk" is defined very broadly. Peers can also report problems. The team meets every other week to review and consult with one another to determine the appropriate strategies for assisting students of concern.

Two years ago there were 64 referrals to the students at risk process and the following year 84. This year, we have already exceeded those two numbers. People are reaching out to help and that is good.

We already have in place a University medical psychological withdrawal for students who have a family or personal tragedy needing help. We will allow them to withdraw without failing grades. Dr. Sheehan has approved an involuntary medical psychological withdrawal which would only be used as a last resort. On occasion, there is a student causing disturbances that needs to be removed without having to go through a due process student conduct system.

Counseling Services spends as much time providing outreach programs and educational sessions telling what resources are available as they do in actual clinical sessions.

Mr. Gary Brown wanted to know about suicide attempts. Dean Hart reported that there was a suicide two years ago but there have been enough suicide attempts, gestures or threats to cause us to tighten protocol on supporting these students. Dr. Sheehan said that there have been fewer attempts this year than in the past. We have professionals in place and hospital/psychiatric resources available for immediate assistance.

The committee appreciated these procedures and the administration being proactive in response to students at risk.

As there were personnel matters to discuss, Mr. Frink moved to go into Executive Session and Mr. Biddle seconded. No action was taken.

**Mr. Frink moved to approve tenure and promotion from associate professor to professor to: Dan Abel, Steven Bleicher, Sara Brallier, Jerome Christia, Steve Earnest, Chris Hill, Carol Osborne, Nancy Ratcliff and Philip Whalen; promotion to associate professor with tenure: Matthieu Chan Tsin, Rebecca Childs, Michael Collins, Eric Hall, Dodi Hodges, Jennifer Hughes, Keshav Jagannathan, Bomi Kang, Fang Ju Lin, Karen Maguire, Colleen McGlone, Sandra Nelson, Brandon Palmer, Terry Pettijohn, Michael Pierce, John Reilly, Holly Tankersley, Jay Teets, Nicholas Twigg and John Yannessa; and, tenure to Sandra Wilson. Mr. Spivey seconded and the motion passed (Motion 11-02).**

**Academic & Student Affairs Committee  
February 17, 2011**

**Mr. Spivey moved to recognize for distinguished service to Coastal Carolina University at their retirement the recognition of Emeritus Professor for Judy Engelhard, Robert Nale, Linda Vereen, and Sandra Shackelford. Mr. Sam Frink seconded and the motion passed (Motion 11-03).**

As there was no further business, the meeting adjourned.

Respectfully submitted,

Samuel H. Frink  
Secretary/Treasurer