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Finance, Planning and Facilities Committee, November 20, 2008

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**Minutes
Coastal Carolina University
Board of Trustees**

**Finance, Planning, and Facilities Committee
Thomas W. & Robin W. Edwards College of Humanities and Fine Arts Building,
Room 164
Thursday, November 20, 2008**

Members of the Committee Present: Mr. Gary W. Brown, Mr. Samuel H. Frink and Mr. Robert L. Rabon

Committee Members Not Present: Mr. Terry G. Chandler, Mr. Carl Falk, Mr. Charles J. Hodge, and Mr. Daniel W. R. Moore Sr.

Other Board Members Present: Mr. William H. Alford, Mr. Joseph L. Carter, Mr. William L. Lyles, Jr., Eugene C. Spivey, and Dr. Samuel J. Swad

Others Present: Ms. Stacie A. Bowie, Ms. Lori Church, Dr. David A. DeCenzo, Ms. Paula D. Drummond, Dr. Edgar L. Dyer, Mr. Wilbur L. Garland, Dr. Rob Sheehan, Ms. Mary Eaddy, Ms. Haven L. Hart, Mr. Warren Koegel, Ms. Alison L. Hawk, Ms. Rose Marie Hucks, Mr. Mark Kelley, Dr. Kenneth J. Martin, Dr. Mark A. Mitchell, Ms. Anne T. Monk, Mr. Patrick Ransdell, Ms. Sandy Williams, Dr. Judy W. Vogt, Ms. Nila Hutchinson, and Ms. Chyrel Stalvey

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting. Ms. Claudia Lauer of The Sun News was in attendance.)

Mr. Rabon called the meeting to order on Thursday, November 20, 2008 at 1 p.m.

A motion was made by Mr. Brown to approve the minutes of the Finance Committee and the Facilities Committee meetings held on June 12, 2008. The motion was seconded by Mr. Frink and passed unanimously.

Dr. DeCenzo expressed his gratitude for the citizens of Horry County passing the penny sales tax referendum. He thanked Mary Eaddy, Mary Kelley, Eddie Dyer, and especially Robert Rabon for their hard work on the project. He also thanked Will Garland and the Horry County School Board to allow Coastal to be included in this opportunity to be a part of the referendum.

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Ms. Stacie Bowie reviewed the revenue and expense projections for the month ending October 31, 2008. Coastal's state budget reduction was \$2,432,000. These reductions came from auxiliaries, salaries, annual dues, travel, and supplies.

Dr. DeCenzo received an email yesterday from the Board of Economic Advisers reporting that there is another shortfall in state revenues of approximately \$103.3 million which will be addressed at the December 11, 2008 Budget and Control Board meeting. Depending upon whether this reduction will be "across the board" or "targeted," may translate to an additional two percent or approximately \$320,000 cut in December for Coastal Carolina University. Mr. Garland stated there may also be another two to four percent cut in state appropriations.

Mr. Rabon asked what was being done to increase the University's income. Dr. DeCenzo stated that the unknown at this point is how many students will be returning for the spring semester. Many students are still at risk of not having loans next semester and the administration is seeking ways to secure aid for these students. A student employment initiative is being launched on campus by raising the minimum wage for a lot of jobs to \$8 an hour. Dr. Sheehan reported that Coastal is adding a distance learning degree completion program for professionals in the health services area. Faculty hires for the Bachelor of Science in Nursing was on hold until numbers were solid to provide for the salaries in that area.

Mr. Garland reported that the contract for the old Academy of Arts, Science and Technology Center in Myrtle Beach is still under review. Since this is not considered to be a major lease, it can be approved by the South Carolina Commission on Higher Education and does not need to go through Budget and Control Board. The Waccamaw Higher Education lease will not be renewed in April. Dr. DeCenzo believes that a south-end presence for the Lifelong Learning area is very crucial and is exploring other options.

The Horry County Higher Education Commission has completed the purchase of the Colors on Parade building. Mr. Garland stated that approximately 60 parking spaces have been added on the Elvington property and an additional 200 spaces on the old road bed off University Boulevard. If the Department of Public Safety were to relocate to the Elvington house, a 20 ft. road would need to be paved for emergency vehicles. One solution being pursued is if Horry County can obtain grant funds for Horry County Police to construct an office on campus to be used jointly. If these funds are not obtained, a Butler-type building could be built on the back side of campus.

A pre-bid conference for the Athletic Field House is being held today at 2 p.m. The bid deadline is December 9th and construction could begin in January or February.

Approximately 150 parking spaces by the football stadium will be lost for about a year and a half due to the construction of this building.

The 125 ft. x 125 ft. baseball batting facility will be located in the area where the third tennis court is close to the RV park and we believe final comments from the state will be

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received in a week or two. Mr. Garland stated that approval is needed from the Board of Trustees to lease the baseball stadium from the Coastal Educational Foundation.

Mr. Brown made a motion that the Finance, Planning, and Facilities Committee recommend to the full Board of Trustees that Coastal Carolina University lease the baseball stadium complex (approximately 6.5 acres) from the Coastal Educational Foundation for \$1 per year. The motion was seconded and unanimously passed.

Mr. Garland reported that the City of Conway has granted permission for Coastal to relocate three of the portables now located by the Williams-Brice Building. The Horry County School District is willing to give Coastal four additional portables with a 4-12 pitch roof. Bill Graham with the City of Conway is working to modify the ordinance to allow temporary educational use of portables with a 4-12 roof pitch for a maximum of five years. These seven portables could be located between the soccer field and Highway 544.

The Smith Science Center Annex project has been advertised and the architect selection committee has already met. The architect selected for this project was Watson, Tate, and Savory of Columbia, South Carolina. The Williams-Brice Renovation/Recreation Addition project has been advertised. The architect selection committee met and the selected architect has not been posted yet for that project. The Kimbel Library – Information Commons Expansion and Kingston Hall projects are presently being advertised. The committee would like to find a way, through these building projects, to help the local economy that has been helping Coastal over the past several years.

The Atheneum Hall project may be exempt from the state process since the Horry County Higher Education Commission is funding this renovation. The drawings for the road extension to the Atlantic Center are almost complete.

Mr. Garland explained that the current dorm room rates per semester are \$2,315, as shown on the handout which was distributed. The proposed rates are asking for the Waccamaw Suites, Santee Suites, and The Gardens to be increased by \$10 per semester to \$2,325 for the 2009-2010 academic year, and the quads in The Woods, Waccamaw and Santee be increased by \$225 per semester to \$2,540. Mr. Garland stated that the Student Housing Foundation approves the rates for University Place.

Mr. Brown made a motion that the Finance, Planning, and Facilities Committee recommend to the full Board of Trustees that the proposed semester room rates for Coastal Carolina University residence halls for the 2009-2010 be as follows:

\$2,325 for Waccamaw Suites, Santee Suites, and The Gardens

\$2,540 for quads in The Woods, Waccamaw, and Santee

The motion was seconded and unanimously passed.

Ms. Bowie explained the procurement card program rebate funds received from the state in the amount of \$14,709.64.

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Mr. Alford complimented Will Garland and his staff on how attractive the campus looks and the vast improvement over the summer. He was also appreciative of the working relationship he has with Mr. Garland who has been a great asset to the University.

Mr. Garland stated that Coastal received zero recommendations on the audit from the outside auditor this year. He expressed gratitude to Stacie Bowie and Lori Church. Dr. DeCenzo explained that last year Coastal received 21 material weaknesses, which we were told would take two years to correct. The staff corrected these weaknesses in six months.

There being no further business, the meeting adjourned.

Respectfully submitted,

Chyrel Stalvey
Recording Secretary