

10-22-2004

## Board of Trustees Minutes, October 22, 2004

Coastal Carolina University

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**Minutes**  
**Coastal Carolina University**  
**Board of Trustees**

**E. Craig Wall, Sr. College of Business Administration Building, Board Room**  
**October 22, 2004, 9:00 a.m.**

**Presiding:** Mr. Fred F. DuBard, Jr.

**Board Members Present:**

Mr. Joseph L. Carter  
Mr. Samuel H. Frink  
Ms. Cathy Brand Harvin  
Mr. Charles J. Hodge  
Mr. Dean P. Hudson  
Mr. William L. Lyles, Jr.  
Mr. Daniel W. R. Moore, Sr.  
Mr. Clark B. Parker  
Mr. Robert L. Rabon  
Mr. Keith S. Smith  
Dr. Oran P. Smith  
Mr. Eugene C. Spivey  
Dr. Samuel J. Swad

**Board Members Not Present:**

Mr. Payne H. Barnette, Jr.  
Mr. Robert D. Brown  
Dr. James F. Kane

**Others Present:**

Dr. Ronald R. Ingle  
Dr. Peter B. Barr  
Mr. David Bredekamp  
Dr. Janis Chesson  
Ms. Debbie Conner  
Dr. David A. DeCenzo  
Ms. Alexandria Dorothy

Mr. Bill Edmonds  
Dr. David W. Evans  
Dr. Lynn Franken  
Mr. Stanyarne R. Godshall  
Dr. Lloyd A. Holmes  
Dr. Sally M. Horner  
Dr. Gilbert H. Hunt  
Ms. Tamar Jackson  
Mr. Mark Kelly  
Dr. Maura H. Kenny  
Mr. Warren D. Koegel  
Mr. Michael M. Lackey  
Ms. Linda Lyerly  
Dr. David E. Millard  
Ms. Anne T. Monk  
Dr. Douglas D. Nelson  
Mr. Danny Nicholson  
Mr. David Parker  
Mr. Pat Parker  
Dr. Robert S. Shelton  
Mr. Grant Singleton  
Ms. Pat Singleton-Young  
Dr. Lynne Smith  
Dr. Susan Webb  
Dr. Richard N. Weldon  
Dr. Lynn Willett  
Ms. Nila S. Hutchinson  
Ms. V. Chyrel Stalvey

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting. Mr. Richard Greene of Time-Warner Cable was in attendance.)

**Board of Trustees Meeting  
October 22, 2004**

**I. Call to Order**

Chairman DuBard called the meeting to order at 9:00 a.m. Dr. Oran Smith offered an invocation. A moment of silence was offered in memory of Dr. Samuel Paul Rice, Professor of English & Journalism, who had recently passed away.

Mr. DuBard stated that it was good to be back in the newly refurbished Board Room with the new chairs with rollers and carpeting. Roll call was taken.

Several guests were introduced: Mr. Grant Singleton, President of the Coastal Educational Foundation; some recent faculty members receiving promotion and tenure – Drs. Maura Kenny, Susan Webb, and Mr. Michael Lackey; New Student Affairs personnel – Dr. Lloyd Holmes, Dean of Students; Ms. Pat Singleton-Young, Interim Director of Residence Life/Director of Multicultural Student Services; Ms. Alexandria Dorothy, Assistant Director of Greek Life; and Ms. Tamaria Jackson, Assistant Director of Programming (Dr. Hap Cox, Director of Counseling could not be in attendance); and Alumni Association President Rob Shelton.

Mr. Grant Singleton's tenure as President of the Coastal Education Foundation will be ending this month. He reminded the Board that under the leadership of Mr. Billy Alford the Foundation started looking to the future, putting plans in motion. Mr. Singleton continued with these plans and was pleased to report the Foundation is now in good shape for the future. The following accomplishments have been completed under his term: all deeds have been recorded for all Foundation and University properties; upgraded insurance coverage; by-laws have been revised; the charter examined; accounting software upgraded to better identify restricted/unrestricted funds; donated the land for Brooks Stadium to the University; acquired 11.62 acre Fowler Farm; acquired Coastal Science Center and borrowed money for renovations; and assisted with the installation of the Graham Family Bell Tower. He was very complimentary of the members of the Foundation and their dedication in serving the University.

Dr. Ingle stated that the business of the Foundation has become more extensive and complicated. Mr. Stan Godshall was asked to become the Executive Director of the Coastal Educational Foundation and devote fulltime to their efforts. Dr. Richard Weldon has now been promoted to Associate Vice President of Administration, replacing Mr. Godshall. An organizational chart of the Administrative Services was included in the Board folders.

Ms. Linda Lyerly was presented the 2002-2003 Certificate of Achievement for Excellence in Financial Reporting (CAFR) award. Coastal Carolina University has received the CAFR national award from the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report. This is the second year the University has received the award. According to GFOA, the Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. Controller Linda Lyerly received the Award of Financial Reporting Achievement as the individual primarily responsible for preparing the award.

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**II. Approval of Minutes**

**Mr. Carter moved to approve the minutes of July 23, 2004, and Mr. Spivey seconded. The motion passed.**

**III. President's Report**

Dr. Ingle stated that Mr. Dawsey, Chair of the Horry County Higher Education, could not be in attendance. Mr. Dawsey was recently honored with the naming of the John Dawsey Senior Citizens Center in Aynor and received the Order of the Palmetto. Dr. Dyer stated that the Commission anticipates being a major player for the Atlantic Center land with Horry County Council.

Dr. Dyer stated that the desire to change the issue of "meeting in Conway four times a year" in the Board of Trustees Bylaws has instigated a more thorough look at them. The by-laws have been reviewed by Craig Garner of McNair Law Firm to update and reflect current laws, practices and trends applicable to nonprofit corporations, while retaining the structure and language of the current bylaws. As a result, Drs. Dyer and Weldon prepared a booklet with the recommendations for review.

Mr. Spivey noted that there had also been discussion to change the election terms of the Chair and Vice Chair and would like to have that reviewed as well.

Mr. DuBard asked all the Trustees to review the proposed revisions prior to the January Board meeting for discussion. Everyone was reminded that proposed amendments must be submitted in writing to all members of the Board at least 30 days before the meeting at which action on them is to be taken.

Dr. Ingle noted that there was an Enrollment Report for Fall 2004 in the Board books.

The Campus Master Plan is still a work in progress. It is hoped to have a final report given by DDC Landart at the January Board meeting.

The Jim DeMint/Inez Tennenbaum Senate Debate will be held on October 25, at Coastal Carolina University and will be televised statewide and nationally on C-SPAN. Trustees were invited to attend.

Founders' Day on September 20<sup>th</sup> was a resounding success in kicking off the 50<sup>th</sup> Anniversary Campaign and announcing that the goal had already been met and a new goal would be set.

This afternoon at 2:00 p.m. in University Hall 228 a videoconference on the crisis in Sudan is scheduled. Everyone was invited to attend the live broadcast from a refugee camp in Chad. Professor Pam Martin's class and another group in Ecuador will interview the refugees.

The Lib Jackson Student Center was dedicated last week and was a wonderful event. Mr. A.E. Jackson made a generous contribution to honor his recently deceased wife. We are grateful to the Jackson family.

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Dr. Ingle congratulated Ms. Conner and her staff in showcasing Coastal Carolina and bringing new people to campus. Ms. Conner was asked to report on upcoming events. She stated that today is the beginning of Family Weekend. About 1,000 people are expected to attend the Family Barbecue on Saturday. Waites Island will host about 500 parents. About 110 seniors and parents will have a brunch with Dr. Ingle Saturday morning. Parents' giving last year tripled, and it is hoped to continue the trend as they come to campus for special events.

Ms. Christi Chambers and Dr. Rob Shelton are gearing up for homecoming weekend. The focus is to bring alumni back to campus with events that they relate to—their college, student activity, or athletics. Just before the football game, Southern Asphalt Plaza will be dedicated.

Commencement will be held on December 11, at 10:00 a.m. at the Myrtle Beach Convention Center. The seniors will be having a reception Friday night from 4 - 6:00 p.m. where they will be invited to join the 1954 Society.

Dr. Horner reported that the Computer Science Department faculty and some classes are being held in the Coastal Science Center. At first, a three-phase renovation was planned; but, the scope of the project was changed to complete it all at once, using institutional funding. This should be completed in summer of 2005. Also, the renovations to Kearns Hall have been expanded to include all of the heating, air conditioning, and electrical. In both of these cases, an additional million dollars will be needed to complete the projects and will be submitted to the State for approval.

Dr. Ingle reported that a West Virginia LLC has purchased Quail Creek Golf Course with plans to place the golf course into a conservation easement. The lease was approved unanimously by SCCHE and approval will be sought from the Joint Bond Review Committee and Budget & Control Board at the appropriate time. It is hoped that eventually Coastal Carolina will own it. It will be operated in a partnership relationship between Coastal Carolina and Horry-Georgetown Technical College.

It is essential that the University have ready access to and control of a golf facility to ensure the future of the Professional Golf Management Program. Of the 15 institutions in the United States with Professional Golf Management, Coastal Carolina is one of the three who do not have their own golf course. Because of the close relationship with the local golf community, that requirement was waived. Coastal Carolina will provide the management for the golf course, and Horry-Georgetown Tech's Turf Management Program will maintain the grounds. This will allow growth in the number of students in the program.

The arena project is in the hands of Horry County Council. A use agreement for the Board's consideration has not been finalized. A ground lease has not been finalized for the Foundation's consideration. A copy of a letter from Dr. Ingle to Mr. David DeSpain, principal in the project, suggesting a timeline to secure approvals from all pertinent local government authorities, including the Board of Trustees, the Coastal Educational Foundation, SCCHE, the Joint Bond Review Committee and the Budget and Control Board was included in the Board information.

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Mr. Mark Kelly of Kelly, McCain, Smith-Owens (KMSO) reported on their activities for the year. On behalf of his partners, he expressed appreciation to the Board of Trustees for a chance to represent the University in Columbia.

The key issues for the 2004 General Assembly session have included:

- Life Science Bill: The General Assembly passed the composite bill in February. It was vetoed in March, and then overridden. A lawsuit was filed, and the suit is still pending. It is hoped that the courts will be favorable to the portions affecting the University.

The key impact for Coastal Carolina is that out of a bond issuance of \$250 million, \$30 million would be set aside for the institutions of higher learning that are not research institutions. On a formula basis, it would be used for deferred maintenance projects with no strings attached. Coastal Carolina's share would be \$2 million. The other part of the bill increases debt service on bonds up to approximately \$220 million for research universities to advance knowledge-based economy in South Carolina. As that comes about, Coastal Carolina will have a role to play in partnership with the research institutions.

- Lottery Funds: KMSO worked with the members of the General Assembly and the Horry County Legislative Delegation to ensure full-funded Life, Hope, and Palmetto Fellows Scholarships. \$7.4 million was successfully awarded to need-based scholarships, increasing to \$10.4 million/year. An additional \$2 million was added to technology funds, increasing to \$14 million/year.
- Key provisos in the budget requires constant attention because the provisos are only good for one year and renewed each year, and they are:
  1. The Board of Trustees of the individual universities would decide tuition caps.
  2. The division of technology funds remains the same. Four-year institutions, not research institutions, get one-half of the money based on a formula. Two-year and technical schools get the other half.
  3. Three percent pay raise for all State employees.
  4. The insurance plan is one of the biggest issues in the State. \$13.4 million was approved to help offset the \$49.8 million needed to pay expenses for the State Health Plan. The rest will be made up with adjustments to the health plan.
  5. There was a 15% cut in meals, travel, fees, registration, and phone expenditures for all State agencies, including Coastal Carolina.
- Proviso S-852 allows State employees to buy retirement time when they were student employees while attending universities. In the latest revision, there will be no cost to the universities.
- The General Assembly has realized that Coastal Carolina is not on an equal financial plane with the other universities. KMSO and the administration have argued this point to the key leadership in the House and Senate and another \$500,000 was included into the budget this year. This is significant because the only other institution of higher learning treated as such was Florence-Darlington Tech.

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- A meeting was held at Coastal Carolina with the liaison and contract personnel representing the comprehensive universities in South Carolina. A list of issues of general interest for all comprehensive universities, with the blessing of the Board of Trustees, include:
  1. Procurement procedures should be streamlined to allow 4-year institutions to put together a procurement plan for their individual universities with a cap of \$5 million. After approval from the Budget and Control Board, the procurement would proceed in-house.
  2. A proviso should be made to prevent tuition and fee caps by the General Assembly. It will be argued that this is the responsibility of the Boards of the individual universities.
  3. In order to allow the universities to keep up with technology, there should be an increase in lottery technology funds.
  4. A bond bill is not expected next year, but it is hoped to have one in 2006.
  5. USC-Upstate needed a piece of legislation to allow them to come under the Insurance Reserve Fund for privately owned buildings for public institutions. Dr. Ingle was apprehensive about this because insurance coverage can be purchased cheaper with outside concerns rather than mandating it under the Insurance Reserve Fund. A request was made to change the language in the bill to make it optional by the Boards of the individual universities. USC-Upstate concurred with this change. This proviso will be introduced next year and probably go through quickly.
  6. In conjunction with SCCHE, insure non-recurring monies for the State Electronic Library System would be recurring money.
  
- In-state student education costs: The College of Charleston has completed a study on the cost of education to in-state students, and their average cost was \$2,000/year. It is hoped that all universities will complete the same study to report to the General Assembly that the scholarships and grants provided have impacted cost to students.

Dr. Ingle reported that Coastal Carolina is conducting this study, and the details will be reported to the Board.

At the direction of the Board, the concerns and issues for KMSO to move forward on for Coastal Carolina is, one, to continue encouraging the governor and the General Assembly to level the playing field for Coastal Carolina. Interestingly, this has become a key issue for the Myrtle Beach Chamber of Commerce for their legislative session. They have realized the benefits of the University to the area. Two, KMSO will help shepherd the renovations and improvements projects of the Science Building and Kearns Hall, the leasing of the golf course, and the proposed arena through the Joint Bond Review Committee and the Budget and Control Board. Three, KMSO will make certain that the critical need for a Science Building remains in the forefront of projects needed when a bond bill occurs.

Mr. Moore asked, "Is it not more costly for the General Assembly to put off a bond bill in a rising interest rate market and risk the danger of the snowball effect of the ever increasing deferred maintenance needs around the state?" Mr. Kelly responded that the State has a constitutionally mandated cap on the amount of debt service. So, they must be careful when they get close to the amount. Next year, they feel that there will be more room between the debt service being paid and the ceiling and a better chance to have a \$200-300 million bond issue.

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Mr. Rabon asked if it would improve the leverage of getting the remaining balance if Coastal Carolina raised \$10-15 million for a Science Building. Mr. Kelly responded that it always helps to show a local match/effort, and it is certainly a decision for the Board to make.

**IV. Standing Committee Reports**

Executive Committee

Mr. DuBard reported that the Executive Committee met this morning and had a personnel issue to discuss in Executive Session.

Academic Affairs Committee

Dr. Oran Smith was re-elected chair of the committee. Yesterday, Dr. Barr presented an update on academic initiatives and public engagement in the committee meeting on Thursday. Two personnel matters were deferred for discussion in Executive Session.

Development & Alumni Affairs Committee

Mr. Dan Moore was re-elected chair of the committee during the Thursday committee meeting.

Mr. Nicholson reported that during the Founders' Day events on September 20, Leadership Campaign Co-chairs Billy Alford and Hal Holmes announced that the 50<sup>th</sup> Anniversary Initiatives Campaign had met and exceeded the \$10 million goal. As of today \$10,510,798 has been committed. The evening's presentation featured individuals and families who have made leadership gifts in the University, and 480 people were in attendance. Also part of the Founders' Day events was the dedication of the Graham Family Bell Tower.

Founder J. Kenyon East had a wonderful time at Founders' Day. His family was so pleased that he had such a wonderful day that they endowed another a scholarship.

New leadership gift announcements for the 50<sup>th</sup> Anniversary Initiatives Campaign include:

- Mr. Clark Parker and his family have made a \$50,000 pledge to create the Parker Family Athletic Training Endowment. This gift will support future needs in the athletic training area at Coastal. Mr. Parker was pleased to recognize all who have contributed to this pledge: Pat and David Parker, employees of the University, and his brother, Chris, who could not be in attendance. All of them are Coastal Carolina alumni.
- The A.E. Jackson family donated a major gift to name the Lib Jackson Student Center.
- Mr. Billy Alford, Co-chair of the 50<sup>th</sup> Anniversary Initiatives Campaign has made a significant leadership gift. A naming opportunity will be determined in the near future.
- Mr. and Mrs. Jimmy Johnson have donated a significant leadership gift to support future needs in the Spadoni College of Education.
- Ms. Dorothy K. Anderson has endowed a scholarship for Resort Tourism Management in the Wall College of Business.

Twelve Reunion Class Agent chairs will present their reunion class gifts to Dr. Ingle at a homecoming breakfast on Saturday, November 6. Thus far, six of the reunion classes have met or exceeded their reunion gifts.



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Two 50<sup>th</sup> Anniversary prospect receptions have been planned. Mrs. Robin Edwards will host a reception at her home on November 9. Trustee Dan Moore is planning a similar event at his home in the spring.

There has been a surge of energy and momentum gained by the backdrop of the 50<sup>th</sup> Anniversary, which we don't want to lose. Dr. Ingle has commissioned Dr. Barr and Mr. Nicholson to lead a planning process. The academic deans and chairs, athletics and student affairs have been asked to assemble a committee to designate priority needs for their particular area to develop a comprehensive list of their needs. Dr. Ingle and the administration will review the list and make a decision on the next course of action.

Mr. Nicholson expressed appreciation for the addition of Stan Godshall to the University Advancement staff.

This past Sunday, Mr. Parker was instrumental in allowing Advancement to make a presentation on giving to universities to about 250 members of the South Carolina Tax Council.

Ms. Conner reported that the focus of alumni bringing graduates back to campus. She reported that:

- The Alumni Association's by-laws are being revised. In conjunction with the Athletic Department and Chanticleer Club, the Alumni Board is sponsoring a golf tournament to be held during homecoming at Bay Tree. The monies raised will be divided between the three entities. The Alumni Board's portion will go towards the Will Garland Scholarship Fund.
- Long-range planning continues for an Alumni House.
- The alumni Web site is continually being updated with information and hits are increasing.
- Alumni benefits have been improved with the renewal of the MBNA Credit Card, renewal of the Harris Publishing alumni directory, and the availability of alumni group insurance program. Ms. Chambers is working with Career Services and the CNS-Monster Trak/CCAN Mentoring Program to provide job opportunities.
- Tailgate parties have been hosted at all of the away football games.

Planning & Fiscal Affairs Committee

Mr. Keith Smith was re-elected chair of the committee. Auditor Walda Wildman attended the committee meeting on Thursday and reported that she has submitted the audit to the State Auditor. The report should be issued soon to the Trustees. There will be an audit management letter on the procurement of the stadium scoreboard. Because it is mounted in concrete, it is regarded as a permanent asset and should go through State procurement.

**Mr. Keith Smith moved to accept the mandated wording changes to the Expenditure Policy as noted on pages 5-10 in red. Mr. Lyles seconded, and the motion carried.**

Dr. Horner referred to the updates on the 2004-2005 Budget, page 2,7 and reported that some projects requiring deferred maintenance monies will be completed with funding transferred from the Renovation Reserve Account. When/if deferred maintenance becomes available, it will be returned to the Renovation Reserve Account for ongoing needs on campus.

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Through an oversight, the tuition bonding allocation was not increased to the extent intended. This has been corrected in the budget. However, changing the allocation does not change the budget but only changes the allocation for the tuition bond account.

**Mr. Keith Smith moved to approve \$125 for in-state students and \$145 for out-of-state students to the tuition bond account as shown on page 4 of the handout. Mr. Carter seconded, and the motion carried.**

**Mr. Carter moved to approve the Internal Audit Charter with the correction on the last page to read: "Exceptions may occur in the case of sensitive and/or confidential reports in which case the Chair of the Planning and Fiscal Affairs Committee or the Board Chairman in consultation with the President, if appropriate, will determine the distribution." Mr. Moore seconded, and the motion passed.**

It was noted that the correction would be made to the document and redistributed.

When tuition was increased at the May meeting, the Board asked the Administration to help ameliorate the steep increase in in-state tuition for Fall 2004 by allocating funds to a scholarship/work program. This program is called the Coastal Carolina University Student Connection Program. A report was included in the packets to show awarding of the funds.

Student Affairs Committee

Mr. Larry Lyles was re-elected chair of the committee for the following year.

Dr. Willet reported that the opening of school was complicated with the interference of Hurricane Charley. In spite of the weather challenges, it went very well. University Place Phase II added 480 new spaces. Three new special interest housing projects in the dorms have been well received--The Sea Floor, Chanticleer Spirit and Leadership, and Wilderness and Outdoor Experiences.

The freshman Big Read for the semester was *Close to Shore*. Discussion groups were held two days before classes began. The text is part of the English 101 curriculum. Several weeks later, a large number of students were in attendance for a discussion when the author, Michael Capuzzo, came to campus.

In the committee meeting, Dr. Weldon reported on 2001-2003 campus crime statistics and campus safety. In compliance with the Clery Act, crime statistics are reported every year. A more efficient collecting and reporting system resulted in the dramatic increase from 3 to 323 for liquor law violations referred for disciplinary action. Coastal Carolina is a safe campus.

New campus state-of-the-art digital surveillance cameras are being installed throughout campus.

Mr. Warren Koegel noted that Dr. Eddie Dyer would be inducted into Coastal's Athletic Hall of fame this evening. The football schedule for the coming years is being prepared. A commitment has been made for Wofford to play Coastal Carolina here. The upcoming basketball and baseball schedules were distributed. He updated athletic activities and accomplishments.

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Capital Projects Ad Hoc Committee

Mr. Moore reported that a meeting was held yesterday. The topics discussed have already been reported. There was nothing more to report.

**V. Chairman's Report**

Chairman DuBard encouraged everyone to look at the calendars and the homecoming and family weekend brochures included in their books.

**VI. Unfinished Business**

Mr. Keith Smith asked what was happening with the Wall Fellow Programs. Dr. Dave DeCenzo reported that this semester he and the chair of the Wall Fellows Board, Mr. Harold Stowe are directing the program. In January of 2005, Dr. Darla Domke-Damonte will take over as director of the program. This past Tuesday, Citicorp agreed to place Wall Fellows in internships in Manhattan and Ft. Lauderdale. This semester, several retired executives and residents are working with the junior Wall Fellows, teaching classes and working through some of the "Wall Fellow Concepts."

Board members were encouraged to attend the Wall Fellows dinner scheduled for November 5.

**VII. Executive Session**

There were personnel matters to discuss. Mr. Spivey moved to go into Executive Session and Mr. Carter seconded. Mr. DuBard stated that no action was taken during Executive Session.

**VIII. New Business**

**At the recommendation of the Academic Affairs Committee, Dr. Oran Smith moved to confer emeritus professor to Professors Brenda S. Bellamy and Patty Sue Sanders, retired nursing professors. Mr. Frink seconded, and the motion carried.**

**At the recommendation of the Executive Committee, Ms. Harvin moved to authorize Chairman DuBard to amend Dr. Ingle's contract. The contract amendment would provide for an extension for Dr. Ingle to remain as president of Coastal Carolina University through June 30, 2007. Dr. Swad seconded, and the motion carried. Ms. Harvin moved that the Board of Trustees use the 2005-2006 academic year to develop a leadership transition plan, including a presidential search procedure and that the search for the second president of Coastal Carolina University commence in the Fall of 2006 with the new president taking office on July 1, 2007. Mr. Carter seconded, and the motion passed by acclamation.**

Dr. Ingle expressed appreciation for the Board of Trustees' vote of confidence in extending his contract and looks forward to continuing his work with the Board.

Mr. Rabon believes that the timing is right for the University to proceed to approach Horry County Council for additional millage from Horry County. Coastal Carolina University could

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then offer to buy the additional land sought after in the Atlantic Center. By recasting the current bonds, he believes Coastal Carolina could increase the bonds to \$27-28 million. This would give seed money to the Science Building, purchase the Atlantic Center land, have money to update Kimbel arena basketball, and begin the field house. Rather than having to ask Horry County to give us the land, Dr. Ingle believes the attractiveness of this plan is that we are paying Horry County through the millage process.

Mr. Rabon requested that the administration start formulating a plan to move forward with the county. Dr. Ingle consented to proceed.

**IX. Adjournment**

As there was no further business, the meeting adjourned.

Respectfully submitted,



Daniel W. R. Moore, Sr.  
Secretary