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Coastal Carolina College Mid-Week Memo, 1977-09-14

USC Coastal Carolina College

Coastal Carolina University

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C O A S T A L C A R O L I N A C O L L E G E

M I D - W E E K M E M O

September 14, 1977

RECEPTION HONOR-
ING DR. AND MRS.
HOLDERMAN

A reception honoring Dr. and Mrs. James B. Holderman has been scheduled for 6:30 p.m. Thursday, September 29, at the Dunes Golf and Beach Club. Faculty and staff will be invited to attend. Suggested dress is informal but "dressy".

KIMBEL LIBRARY
DEDICATION

Dedication services for the Kimbel Library have been scheduled for Tuesday, November 15, at 11:00 a.m. More later.

TELEPHONE
COURTESY

Supervisors are asked to instruct secretaries, student assistants, and others who answer the phone to identify the department or division and to also identify themselves. Outsiders calling in need a little more information than a "hello".

USE OF COLLEGE
VEHICLES

Persons using college vehicles are asked to leave them in an orderly fashion with as much gasoline as possible. Some people have turned in vehicles "so messy" as to be unbelievable. The easiest way to handle this is to stop at a service station fairly close in (75 miles or less) and gas up and clean up.

PARKING STATE
CARS

Campus security personnel at U.S.C. Columbia have been instructed not to ticket state-owned vehicles parked in non-reserved (by name or otherwise) places in faculty/staff parking lots. However, they will ticket state-owned vehicles in reserved or metered spaces (where the meter has expired). In an emergency, state-owned vehicles can be parked without penalty in student lots, although this practice is to be discouraged. These new rules should help those driving state-owned cars to U.S.C. Columbia, where, needless to say, parking is a real problem.

SOUTH CAROLINA
STATE EMPLOYEES
ASSOCIATION

The South Carolina State Employees Association is a non-profit, non-partisan, organization constituted to promote and advance the welfare of the employees of the State of South Carolina; and to promote efficiency of employee public service in administration of the business affairs and public service of state government. Horry County has approximately 600 state employees and of this 600 we only have 148 that are members of the South Carolina State Employees Association. In order for the state employees voices in Horry County to be heard in the legislature, we need a strong membership. More information and application blanks for this organization can be obtained in Mrs. Allen's office in the Administration Building.

USE OF OUR
FACILITIES

All requests for the use of Coastal Carolina College facilities by other agencies must be submitted through Mr. Philip Massey. Mr. Massey will be responsible for checking with the appropriate people to determine if approval will be granted. Please remember that if you receive a request to channel the request through Mr. Massey's office.

CLASSES REQUIRING PREREQUISITES

It has been brought to our attention that some faculty are telling students that classes require prerequisites that are not listed in Coastal's bulletin. No faculty member has the authority to make such a decision and to make a statement of this type is a flagrant disregard for the students rights. We are investigating this issue and will be discussing this matter with the various division chairpersons. Please remember that the primary purpose for our existence at Coastal Carolina is students.

LIBRARY MOVE

The move to the new Kimbel Library is now scheduled to take place the week of October 3, provided that everything progresses more or less according to plan. It is estimated that the library will be closed for regular service from Monday, October 3, through Sunday, October 9. However, materials which have been placed on reserve will be available in the present location from 8:00 a.m. to 5:00 p.m. on Monday through Thursday (October 3-6) and 8:00 a.m. to 12:00 noon on Friday (October 7). Please take the moving date into account when making library assignments.

COUNSELING AND STUDENT AFFAIRS

Mr. John R. Grant has been named by the administration as Acting Director of the Counseling Bureau for the fall semester. Mr. Grant will coordinate all of our counseling services and continue to serve as Financial Aids Officer and Veterans Coordinator. Mr. Al Poston has been named Acting Dean of Student Development, but it is expected that a person will be named to this position on a permanent basis no later than November 1. In the interim Mr. Poston will supervise all phases of student activities and affairs.