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Staff Senate, October 12, 2021

Coastal Carolina University

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Staff Senate

October 12, 2021
Meeting Minutes

Note: The remarks of the senators and others are summarized and not verbatim. The recording of this meeting is available in the Staff Senate Secretary's office.

PRESENT: Sandy Baldrige-Adrian; Lisa Bair; Matthew Barnes; Penny Bell; Jean Bennett; April Betsch; Roger Brown; Katherine Byron; Chris Carter; Brittany Donatelli; Vivian Ford; Grace Gavin; Daniel Hucks; Brian Hutchinson; Geoffrey Insch; David Klauder; Michelle Lewis; Ebony McCray; Alexis McGarvey; Kelly Moore; Bradley Queen; Walter Showers; Wendy Singleton; David Speiser; Jennifer Stewart; Samantha Sullivan; Michele Varga; Sharlene Zwing

SUBSTITUTIONS: Billy Bean for Brian Hutchinson, Rachael Baker for Alexis McGarvey

ABSENT: None

ALSO IN ATTENDANCE: Kim Sherfese; Jim Solazzo; David Russell; Chris Morgan

APPROVAL OF MINUTES:

- September 14 Motion by Michele Varga; Second by Katherine Byron; Motion passed

SENATE PRESIDENT REMARKS:

- Thank you to all Senators that responded to the feedback requested regarding the 2022 Holiday Schedule. Those dates will be announced soon.
- Executive Council met yesterday to and reviewed and vote on multiple policies. Those will be sent out once they are fully approved by the Board of Trustees.
- The United Way Fundraiser is underway. You have the ability to do a payroll deduction or pay with a debit or credit card if you would like to give.
- October is cyber security month You will be receiving multiple emails throughout the month.
- The computer refresh email has gone out. If you are eligible for a new computer the end of October is the deadline to make a request.
- The University will be announcing the Presidential Signature Series that includes speakers, music, art and other things. The first in the series will be held this month. Additional details will be sent out in an email.
- Today is the last day for Faculty and Staff to upload vaccination records to be considered for the drawing. Vaccination records can be uploaded at any time, but for the drawing uploads need to be in today. Winners will be announced at noon on Friday.
- 8 student Vax to the Max winners will also be announced on Friday.

- The University is a host institution for the ASHE conference later this week. The conference is free to CCU because we are a host institution. There will be a keynote speaker and multiple breakout sessions throughout the week. Keynotes will be livestreamed in the Student Union Theater.
- A University town hall will be held on October 19th at 4pm via YouTube.
- Recent topic submissions:
 - How are committees chosen throughout the University and can they be opened up to general staff.
 - We received additional questions about faculty bonuses that were talked about at last senate meeting. Those questions have been sent to Executive Council.
 - We received a question about parking concerns around Baxley Hall. Those are being looked at by the proper areas.
 - There was a pedestrian concern around Burroughs and Chapin that has been forwarded on.
 - There was a request that came in regarding student groups and the use of library spaces. We are searching for the submitter to reach back out to them for clarity.
 - The last question was about staffing or lack thereof in many areas and when levels would start increasing.

Presentation

- Dr. Tripti Pillai gave a presentation on the QEP.

PRESIDENT AND OTHER ADMINISTRATIVE REPORTS:

President Benson:

- Report given by Provost Ennis.

Provost Ennis:

- We are focused on managing student instruction as students move in and out of quarantine and isolation.
- Dean Roberts from the Gupta College of Science will chair the search committee for the Dean of the Wall College of Business.
- I have charged a committee on professional development.
- I have charged a committee to look at the structure of the areas overseen by the Provost Office and how they overlap. Darla Domke-Damonte is chairing that committee.
- I am also going to charge a committee for the Dean of the College of Science search. The chair of that committee will be named at a later date.
- Remarks from President Benson:
 - The Trustees will meet regarding the mask mandate on Friday.
 - The Executive Committee of the Emergency Management group will meet on Thursday regarding the mask mandate. The Trustees will make their decision on Friday.

- The President also asked to remind folks that both their own choice to vaccinate and encouraging students to vaccinate is the best way to keep our campus operational.

Travis Overton:

- The process for 544 has been put on hold. We will continue to evaluate the best possible option to move forward.
- Asked to have a brief moment with the Membership Committee after today's meeting to talk about the Ombudsman process.
- Please encourage students to watch their language at sporting events.

TOPICS FOR DISCUSSION:

In an effort to streamline Staff Senate meetings, but also continue to collect valuable employee feedback data, the Senate will begin referring Topic Suggestions that relate to specific areas of operation to the appropriate person in those areas. The Senate will continue to collect these submissions and will review them in total each semester to determine if there are organizational patterns that should be addressed by the Senate as a whole.

COMMITTEE REPORTS:

Policy and Welfare Committee – no report

Membership Committee – Will be staying after today's meeting to meet with Travis.

Communication Committee – no report

OLD BUSINESS:

- none

NEW BUSINESS:

- Our December 14th meeting is also Commencement. We need to move the meeting to the first Monday of the month, the first Tuesday or the 3rd Tuesday, which begins or Holiday Break.
- Motion by David Speiser to move the meeting forward by 1 week. Second by David Klauder. Motion carried.

ANNOUNCEMENTS:

- CeTEAL has been working with Counseling Services and will be offering sessions in September, October and November. Those sessions are on the CeTEAL website.

- CeTEAL is also working with Diversity, Equity and Inclusion and is offering an anti-ism reading group.
- David Speiser is the Senate representative on the Professional Development committee.
- Lauren Koonce has secured Alford Ballroom for the December 7th Staff Senate Meeting.
- CCU's birthday celebration is on September 20th. An email has been sent.
- The next Staff Senate Meeting is October 12th at 9am in Alford Ballroom. The meeting will also be streamed live.

With no further business, the meeting adjourned at 9:47 am.