Please have all items of business to be placed on the Faculty Senate agenda for the April 5 meeting sent to Dennis Wiseman in the Academic Building no later than noon on March 28.

Coastal Carolina College of the University of South Carolina is receiving applications for a Clerk-Steno II in the Admissions Office. Appointments will be for twelve months and salary is on a negotiable basis. Please contact the Personnel Director, Mildred Allen at Ext. 116. Affirmative Action/Equal Opportunity Employer.

Faculty, administration, staff social outing will be on the 30th of March at the Old Pro's Table. Cocktails will be served from 6:30 p.m. until 8:00 p.m., dinner will be at 8:00 p.m. Contact either Jim Branham, Ext. 162 or Jane Hansen, Ext. 113 as to how many people are in your party.

The Career and Life Planning Service, Student Development Division, is sponsoring an Employers' Open House on Tuesday, April 17, 1979 from 2:00 p.m. to 5:00 p.m. in the lobby of the College Center. Faculty interested in attending are asked to RSVP no later than April 3, 1979, Ext. 204. Listed below is a tentative schedule.

Tuesday, April 17, 1979
2:00 - 2:30 p.m. Registration - College Center Lobby
2:30 - 3:00 p.m. Opening Session - Mary Kay Murphy, presiding
   Welcome - Dr. E. M. Singleton, Chancellor
   Introductions - Dr. Robert Squatriglia, Dean of Student Development
3:00 - 3:30 p.m. "The Coastal Carolina College Student"
   Speaker - Mary Kay Murphy, Director of Career & Life Planning
3:30 - 4:00 p.m. Campus Tour
4:00 - 4:30 p.m. Open Time - Optional Meetings
   Academic Division Chairperson
   Career & Life Planning Committee Representatives
   College Development Representatives
   Student Development Representatives
4:30 - 5:00 p.m. Closing Session
   Questions and Answers
   Summary
   Closing

It is time to begin thinking about those who are going to participate in the graduation exercises. Please begin putting together a list of those who will be participating from your departments, keeping in mind that I will need to know the academic rank of each faculty member who will participate and when that rank was acquired. Please have this information turned in to Jim Branham no later than noon on Friday, April 6, 1979.

There will be a senior student recital on April 2, 1979, featuring O. Thomas Morgan, pianist. Program begins at 8:00 p.m. at the First United Methodist Church in Conway, South Carolina.