

3-28-1979

Coastal Carolina College Mid-Week Memo, 1979-03-28

USC Coastal Carolina College

Coastal Carolina University

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Coastal Carolina College Mid-Week Memo. 24.
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C O A S T A L C A R O L I N A C O L L E G E

M I D - W E E K M E M O

March 28, 1979

FACULTY SENATE

Please have all items of business to be placed on the Faculty Senate agenda for the April 5 meeting sent to Dennis Wiseman in the Academic Building no later than noon on March 28.

JOB VACANCY

Coastal Carolina College of the University of South Carolina is receiving applications for a Clerk-Steno II in the Admissions Office. Appointments will be for twelve months and salary is on a negotiable basis. Please contact the Personnel Director, Mildred Allen at Ext. 116. Affirmative Action/Equal Opportunity Employer.

SOCIAL OUTING

Faculty, administration, staff social outing will be on the 30th of March at the Old Pro's Table. Cocktails will be served from 6:30 p.m. until 8:00 p.m., dinner will be at 8:00 p.m. Contact either Jim Branham, Ext. 162 or Jane Hansen, Ext. 113 as to how many people are in your party.

EMPLOYERS' OPEN
HOUSE

The Career and Life Planning Service, Student Development Division, is sponsoring an Employers' Open House on Tuesday, April 17, 1979 from 2:00 p.m. to 5:00 p.m. in the lobby of the College Center. Faculty interested in attending are asked to RSVP no later than April 3, 1979, Ext. 204. Listed below is a tentative schedule.

Tuesday, April 17, 1979

- 2:00 - 2:30 p.m. Registration - College Center Lobby
- 2:30 - 3:00 p.m. Opening Session - Mary Kay Murphy, presiding
Welcome - Dr. E. M. Singleton, Chancellor
Introductions - Dr. Robert Squatriglia, Dean of
Student Development
- 3:00 - 3:30 p.m. "The Coastal Carolina College Student"
Speaker - Mary Kay Murphy, Director of Career & Life
Planning
- 3:30 - 4:00 p.m. Campus Tour
- 4:00 - 4:30 p.m. Open Time - Optional Meetings
Academic Division Chairperson
Career & Life Planning Committee Representatives
College Development Representatives
Student Development Representatives
- 4:30 - 5:00 p.m. Closing Session
Questions and Answers
Summary
Closing

GRADUATION
PARTICIPATION

It is time to begin thinking about those who are going to participate in the graduation exercises. Please begin putting together a list of those who will be participating from your departments, keeping in mind that I will need to know the academic rank of each faculty member who will participate and when that rank was acquired. Please have this information turned in to Jim Branham no later than noon on Friday, April 6, 1979.

MUSIC DEPARTMENT

There will be a senior student recital on April 2, 1979, featuring O. Thomas Morgan, pianist. Program begins at 8:00 p.m. at the First United Methodist Church in Conway, South Carolina.