

9-30-1994

## Board of Trustees Minutes, September 30, 1994

Coastal Carolina University

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MINUTES

COASTAL CAROLINA UNIVERSITY

BOARD OF TRUSTEES

September 30, 1994, 9:00 a.m.

E. Craig Wall Sr. School of Business Administration  
Board Room

Presiding: Mr. James J. Johnson, Chair

Members Present:

Mr. Robert Brown  
Mr. H. Franklin Burroughs  
Mrs. Cathy Brand Harvin  
Mr. Dean P. Hudson  
Dr. James F. Kane  
Mrs. Elaine W. Marks  
Mr. Clark Parker  
Mrs. Juli Streater Powers  
Mr. Keith S. Smith  
Dr. R. Cathcart Smith  
Mr. Oran P. Smith  
Mr. E. Craig Wall, Jr.

Members Absent:

Mr. Gene Anderson  
Mr. Payne H. Barnette, Jr.  
Mr. Fred F. DuBard  
Mr. William L. Lyles, Jr.

Others Present:

Dr. Ronald Ingle  
Dr. John Idoux  
Dr. Sally Horner  
Dr. Janis Chesson  
Dr. Jill Sessoms  
Dr. Lynne Smith  
Dr. Andy Hendrick  
Dr. Robert Squatriglia  
Mr. Ryan Brown  
Ms. Pat Sizemore  
Mr. Stan Godshall  
Mr. Cermette Clardy  
Ms. Anne Monk  
Mrs. June Brown  
Ms. Tina Davis

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for this meeting.)

Chairman Johnson called the meeting to order at 9:05 a.m., expressed his appreciation to trustees, faculty and staff members in attendance and asked Dean Hudson to deliver the invocation.

I. Roll Call

Secretary Franklin Burroughs confirmed that the attendance had been recorded, and a quorum was present.

Members then toured the classroom being used for the Winthrop MBA program offered at Coastal through interactive television.

Dr. Ingle said we are looking at a third site, probably at the Horry Georgetown Technical College campus in Georgetown, so we can have MBA students in Georgetown.

Cathy Harvin asked how the tuition is allocated for this program. Dr. Ingle said the FTE tuition goes to Winthrop, and Winthrop shares revenue with us. The bulk will come next year. There were up front costs of approximately \$75,000; however, Coastal will receive from \$20,000 to \$30,000 per year from the program. Jimmy Johnson said this should be monitored as we move along.

II. Approval of Minutes of July 8, 1994, Board Meeting

Oran Smith asked that his comments on page four, paragraph five, be revised and provided staff with the corrected wording.

Cathcart Smith made a motion to approve the minutes of the July 8, 1994, Board meeting. The motion was seconded by Keith Smith and carried.

III. Standing Committee Reports

Executive Committee

Chairman Johnson said the Executive Committee had not met since the last meeting of the Board.

Academic Affairs Committee

Mrs. Marks reported that on September 29 the members of the Academic Affairs Committee reelected her to serve as chair for the 1994-95 academic year.

Dr. Idoux and the deans attended and made interesting and informative reports to the committee.

Also at its September 29 meeting, the Academic Affairs Committee reviewed and accepted changes in the promotion and tenure section of the faculty manual. These changes bring wording in line with the establishment of the Provost position and Coastal as an independent state university with its Board of Trustees. Mrs. Marks made a motion that the Board accept the changes in the faculty manual as proposed in Administrative Request No. 36. The motion was seconded by Dr. Kane and carried.

Development and Alumni Affairs Committee

Franklin Burroughs reported on behalf of Fred DuBard. Mr. Burroughs reported that the committee reelected Mr. DuBard as chair of the Development and Alumni Affairs Committee for 1994-95.

On September 16 the committee met with Dr. Hal Holmes and Mr. Clay Brittain of the Coastal Educational Foundation, Inc. to discuss the relationship between the Board of Trustees and the Foundation with regard to fundraising for the University. Discussion included whether the University will be the sole recipient of the Foundation's support. The Foundation will resolve that issue and develop a proposed agreement between the Foundation and the Board of Trustees which will be brought before the committee and then to the full Board for approval.

Mr. Burroughs then asked Dr. Ingle to report on the status of the Humanities Building. The Board reviewed the recommendation of The Stubbins Associates, Inc. as architects for the new Humanities Building. Coastal has \$500,000 in architectural and engineering funds which have been released by the state. The original contract proposal amount was very high, but it has been reduced now to \$840,000, which is in line with state regulations. Since it is not certain when there will be a bond bill to provide the additional funds, we feel it is unwise to enter into a contract for \$800,000 when we only have \$500,000, not knowing whether the rest of the funding would be available in one year or three years. Stan Godshall has been working with the state engineer to resolve the matter. The state engineer has recommended that we engage The Stubbins Associates, Inc. to provide the schematic design phase of the building so that we are ready when there is a decision made as to capital expenditures in South Carolina, we will be able to go to the General Assembly with hard figures as well as detailed blueprints for the building.

Stubbins has agreed to do this phase for \$200,000, and when the construction funds become available, we will engage them or choose another firm to do the construction documents.

Franklin Burroughs made a motion that the Board approve entering into a contract with Stubbins Associates, Incorporated to provide the schematic design portion of the A & E services for the Humanities Building for the sum of \$200,000. The motion was seconded by Cathy Harvin.

Regarding the \$500,000, Cathy Harvin asked if there is a point in time when the unused funds cease to be available. Stan Godshall said it takes an act of legislation to take funding away.

Chairman Johnson called for a vote on the motion, and the motion carried.

Mr. Burroughs then asked Dr. Ingle to comment on the status of the new residence halls. Dr. Ingle said that on January 7 the Board approved the concept for building additional residence halls and dining facilities on campus. At that time the concept of a lease back arrangement was presented. Various forms of financing were to be explored and a recommendation brought back to the Board. Dr. Ingle said that the financing options had been discussed with the state treasurer and the state engineer, and it was more feasible to construct the building with traditional revenue bonds. The state engineer has a very quantitative method of selecting the architectural firm; we have representation on that committee. We had three bids, and following the state procedures, the company chosen is Sebrell/Griffin and Company to design and construct this project.

Dr. Ingle said another committee will work with the architects concerning details of the building.

Construction is planned to begin in the Spring 1995, and the building must be completed by August 1996. The bonds will be for \$7.5 million, and we feel we can construct this facility for somewhere between \$7 and \$7.5 million, including furnishings. Mr. Burroughs said it is important for the Board to be aware that the \$7.5 million will be available through the issuance of revenue bonds.

Franklin Burroughs made a motion that the Board of Trustees endorse the selection of Sebrell/Griffin and Company as the successful candidate for the residence hall and food service construction project and authorize President Ingle to negotiate a contract with the firm not to exceed a total cost of \$7.5 million. That contract will have to be executed by James J. Johnson, Chairman, and H. Franklin Burroughs, Secretary, on behalf of the Board. The motion was seconded by James Kane, and the motion carried.

Franklin Burroughs said the dedication of the Prince Building will take place on November 10, at 2:00 p.m., and that Dr. Tom Hearn, President of Wake Forest, will be the featured speaker on that occasion. The Donor Recognition Dinner is October 4, at 6:30 p.m., at Wachesaw Plantation.

#### Planning and Fiscal Affairs Committee

Keith Smith reported that funds increased by \$300,000 last year through June 30, 1994.

In the 1994-95 budget there is an extra \$200,000 which was lost when the Governor vetoed funds for salary increases to tuition funded professors. The legislature may restore these funds.

Dr. Smith asked about the state surplus and Dr. Ingle said he would cover that later.

Keith Smith said the revenue bond process is on-going. The sale date is October 19, and it will be December 1 before we receive funds. A portion of the funds will pay off the bonds on the existing dormitories and the debt on the Carolina Commons; the rest will make payments until we get the revenue stream going on new dorms.

Sally Horner said the bonds got an A rating from Moody's and Standard and Poors. Our financial advisors say the reason we got such a good rating considering we are a moderate-sized institution with no financial history, is because the language in the legislation that created Coastal made us unique in that the Board is able to pledge the entire revenue stream that is not state appropriations. Because of this, we got a favorable rating and a favorable insurance rate on insuring both the debt service reserve and the bonds themselves.

Keith Smith said he would like to commend Sally Horner and Dr. Ingle and the financial advisers for all they have had to go through. They had to have a lot of perseverance to get it done.

Dr. Ingle said we estimate the rating saved Coastal approximately \$400,000 per year in insurance rates.

Mr. Smith also reported that he had been elected to serve as chair of the committee for a second year.

#### Student Affairs Committee

Juli Powers reported that the Student Affairs Committee held a conference call on September 16 at which time she was reelected as chair for the 1994-95 academic year.

Chairman Johnson noted that all committee chairs will remain the same for an additional year except for the elimination of the Athletics Committee.

#### IV. President's Report

Dr. Ingle announced the inaugural week events taking place October 17 through 22. He asked Dr. Squatriglia to report on campus security and safety.

Dr. Squatriglia introduced Ryan Brown, Secretary of the Student Government Association and then reported on the measures which are being taken to improve campus safety and security.

This past summer a consultant came to the campus and spent two days in a comprehensive review of the university community. The consultant's report contained 22 recommendations concerning personnel, systems and procedures, and equipment, which includes lighting and communications. Orders have been placed for additional lighting on campus; certain positions are being converted from temporary to permanent; a 24-hour dispatcher will be hired; the Safety Committee is being reactivated. Dr. Ingle asked that Dr. Squatriglia provide copies of that report to members of the Student Affairs Committee and give them a status report of where we stand on these items. Dr. Smith asked who serves on the Safety Committee. Dr. Ingle said membership does include students, and he tries to involve students in any committee which directly affects their lives.

Dr. Ingle reported that head count enrollment is up a little over 1.5 percent; FTE enrollment is up 2.5 percent. All figures for each of the schools are not in yet. We may be one of two institutions experiencing increased enrollment. Others have experienced decreased enrollment, some planned, some not planned. The good news is that we met our budget.

We are pleased with that, but we are concerned about the numbers of students who indicated they were coming to Coastal but did not register. The Admissions office is doing a follow-up and preparing a report for Dr. Idoux. The preliminary report indicates that we had a lot of students who intended to enroll, but we could not provide residence hall space. Students are applying to other institutions in addition to Coastal and often don't make their decisions until mid-summer. Sometimes their decisions may depend on such things as residence hall space.

We are looking at our orientation process and developing follow-up procedures on students who have been accepted. We are also considering requiring a tuition deposit. Although the state computer system does not allow us to account for that; our new system can accommodate tuition deposits.

We are also looking at transfers from two-year institutions. Transfer enrollment went up 20 percent. The minority enrollment increased by almost 11 percent. Minority enrollment has usually been at about 8 percent; this year minority enrollment at Coastal is at 10.5 percent.

We have 14 students enrolled in the Winthrop MBA program offered through interactive television at Coastal.

Dr. Ingle introduced Dr. John Idoux, Provost, and asked him to report to the Board concerning activities in his area.

Dr. Idoux said he has been spending time with individuals from each unit which reports to the Provost's Office, i.e., academic affairs, student affairs, and academic support areas such as registration and financial aid. The purpose of these meetings is to discuss existing challenges and possible solutions.

Efforts have already been initiated relating to retention. We have initiated an institutional study of admissions procedures and standards; we are going to develop some assessment measures to help us evaluate how well our academic core curriculum and academic policies are working. We intend to get involved in some ideas on additional fundraising activities.

CCU continues to attract energetic and very highly qualified faculty members. Sixteen new faculty members have been added, fourteen of them hold doctorates; the other two hold the recognized terminal degree in their fields. The pay raises passed by the Board had a major impact on morale of the faculty. The amount which the Board voted to set aside from tuition

revenue for equipment needs will also be very helpful. Dr. Idoux met with the deans regarding their equipment needs and will be making initial allocations soon. In both cases, it is not enough, but it helps.

Once the MBA program with Winthrop is fully operational, Coastal faculty will teach 25 percent of the courses in that program. This is a first step for us to have an autonomous program. Before we can make application for our own MBA program, we must be accredited by AACSB. Yesterday afternoon we were notified that our application for candidacy into the accreditation process was accepted by AACSB. Jim Kane said once you enter candidacy, you have 5 years to obtain accreditation. If you are not accredited within five years, your candidacy is dropped. Some institutions never make it. Dr. Kane said this is a good first step for Coastal. Dr. Idoux thinks accreditation will be accomplished in approximately three years; Dr. Barr is more optimistic and feels Coastal will be accredited in two years.

The cooperative golf program has 22 students who intend to follow the curriculum of that program. Dr. Idoux will meet with the Academic Affairs Committee of CHE on Monday night for approval of the program.

Dr. Idoux feels that the new Chemistry degree program was a wise move on the part of the institution as it complements the other parts of the science program and provides career options. There are already between eight and ten students who have declared Chemistry as a major.

Coastal has signed a contract with ARA dining services, and they are now on campus and are working out well.

The implementation of our own computer system has been a massive task. Dr. Ingle stressed the remarkable efforts and dedication of the staff involved in the changeover. They have worked evenings and weekends and have done a tremendous job. The Human Resources area is now getting ready to bring all employee records on line.

As part of our review of the quality of service we give our students, and given our focus on retention, we implemented the Campus Friends program which is being coordinated by June Brown. The number one reason students give for leaving school is finances because that is socially acceptable. But once you dig further, it is not the real reason. The real reason students drop out is because they don't feel comfortable in their environment.

To address this problem, we initiated the Campus Friends program, whereby we asked for volunteers among the faculty and staff to be a friend to a few students, not to be an academic advisor, just somebody they can call upon to cut through the red tape or if they need an answer. We expected to get 40 people, and 171 people volunteered. Each person has no more than five students.

Jimmy Johnson asked if there will be communication back to parents to let them know this is in place. Dr. Ingle said yes, there will.

In October there will be an inaugural ceremony and a week of celebration of this institution as an independent state university. The committee handling this event consists of members of the faculty and staff as well as members of the community. Pat Sizemore is co-chair of that committee, and Dr. Ingle asked her to review the activities for the Board.

Ms. Sizemore reported that 3,000 invitations had been sent, 2,000 of which were to AASCU and SACS institutions. To date 874 responses have been received from individuals planning to attend. Approximately 43 institutions and 40 student organizations will be represented. The procession will include approximately 250 participants.

Ms. Sizemore displayed the new gowns for the Board of Trustees.

The Inaugural Finance Subcommittee was chaired by Dr. Edward M. Singleton, who has done an excellent job in raising the necessary cash and in kind contributions. The total budget for the inaugural week activities was set at \$32,000, and commitments totalling \$30,000 have been obtained to date. Ms. Sizemore expects expenses to come in slightly under budget. The inauguration program will contain a list of all corporate sponsors who have donated cash and/or services. Some in kind contributions have exceeded the individual cash amounts provided. The Horry County Higher Education Commission and the Coastal Educational Foundation have also assisted with funding.

Members of the Board will receive a communication from Ms. Sizemore regarding the specific instructions for that day. Nila Hutchinson and Tina Davis will be assisting the Board prior to the inauguration ceremony. Ms. Sizemore said much work has been done to dress up the campus, and it will look great for the inauguration.

Immediately following the ceremony, there will be a celebration in the horseshoe in front of the Singleton Building.

Chairman Johnson said he and his wife have been involved with the committee, and Pat Sizemore has done a fantastic job as co-chair of the inaugural committee. He said the Finance Subcommittee asked 24 companies for \$500 contributions. Nineteen companies have responded, and some of those companies involve members of the Board. He said if there are Board members whose companies have not had an opportunity to provide funding and wish to do so, they should contact Dr. Singleton or Mr. Johnson.

Tony DeGiorgio is chair of the Council of Presidents, and his office is developing a case statement for higher education from the Council of Presidents' point of view. Dr. Ingle will send Board members a copy and asked that they contact him if they have comments.

There will be a meeting of the full Council of Presidents in October. At that time, the chairs of boards of trustees will be invited to attend and discuss the plan for higher education for this year: priorities and our relationship with the Business Advisory Council which was the group carrying the ball for restructuring.

Dr. Ingle also chairs the committee at the state level on quality initiatives in higher education. That will be discussed at the Council of Presidents meeting. Tying funding for all state agencies to quality incentives is an issue in the General Assembly. Issues of productivity and quality can be debated, and Dr. Ingle is trying to focus the debate. For example, graduation rates are considered by some as an indicator of quality, but this is not necessarily the case. Productivity can be defined a number of different ways. The October meeting is to enable all involved to get on the same sheet of music and move forward as advocates for higher education in South Carolina.

Dr. Ingle referred to an article which discusses freezing tuition. Articles of this nature underscore the need for representatives of boards of trustees to serve on the Commission for Higher Education. The difficulty with the Commission discussing this plan is that the people who are charged by the General Assembly to set tuition were not involved in the discussion. CHE does not have that authority; the boards of trustees do.



We are very concerned about controlling the cost of higher education, but a stream of resources must come from somewhere else. Part of this plan was to have the General Assembly commit to a certain funding level for higher education over a number of years, and I am not sure it is legal. The General Assembly may not be too excited about making commitments for a future General Assembly. We need to discuss how we can control tuition costs for students and at the same time get the resources from the state. We are getting an increasing number of requests from members of the General Assembly for information on such things as sabbaticals, tenure and those sorts of issues. The Executive Committee plans to meet with the House Subcommittee on Higher Education to determine what they really want. We have no problem supplying the information, but we want to be sure we give them the information they really need to make their decisions.

Cathcart Smith mentioned pay raises. Dr. Ingle said the General Assembly for the first time voted to fully fund all pay raises for college and university personnel. We have certain people on our campus that are considered by the state to be funded totally out of tuition. We have never received funding for those positions, so we had to raise tuition to pay for them. This year the General Assembly agreed to fund the raises. The Governor, however, vetoed that funding because he felt that salary increases for certain federal employees who are funded at least partially with federal money should not be funded by the state. Unfortunately, the whole raise package was vetoed.

There are two ways to approach the restoration of the vetoed funds. The Governor has agreed to send a message to the legislature urging the legislature to take the money out of a supplemental appropriations bill, using any excess moneys the state may have, to restore this \$200,000, for example, for Coastal. Dr. Ingle is concerned that legislative bodies may not listen to persons who are no longer going to be in office after January 1. In addition, as part of the supplemental appropriations bill, the funds do not become part of the base budget of the state.

Dr. Ingle feels there should be an effort to override the veto. It takes a two-thirds vote, and sometimes that is difficult, but then we would receive supplemental appropriations for other things. If restoration of the funding is done through the supplemental appropriations bill, he is concerned that the restoration will eliminate any potential to receive funding from supplemental appropriations for other purposes. Regardless of the mechanism, Dr. Ingle feels certain the money will be restored.

Dr. Ingle clarified the fact that the press conference which was held on campus was held by the NCAA, not Coastal. Coastal received the NCAA report on late Monday afternoon. The information contained in that report could not be released to anyone until after the press conference. Dr. Ingle informed Board members that he had copies of the report available if they wished to have one. The report recaps what the Board has known about the investigation and lists the sanctions.

The violations occurred before Coastal became an independent university. They occurred between 1990-91 to 1991-92. One of the broad issues was lack of institutional control. The other issue was the issue of academic fraud, which strikes at the heart of the institution. Those are the NCAA terms. That was the allegation that we took more seriously than any other allegation. The NCAA assured me that they would be able to provide me with the name of the person who was responsible for doing the course work for the student athlete. They did not do that. Work was done. Work was submitted to the faculty members and graded by the faculty members.

We could not find, nor could the NCAA, that anyone other than the student athlete did the work. The circumstances, however, looked like, "How could the student have done the work?" It was also strange that both the coach and the student involved, both of whom admitted to a whole shopping list of other violations, still say this violation did not happen. So we could not, in any degree that I could have confidence in, prove that academic fraud existed. Did things look suspicious? Possibly. But it could not be proven.

A local reporter asked the NCAA representative if the fact that one of the courses was taught by the person who is now the Athletic Director was part of their consideration in imposing sanctions. The NCAA representative said there was no way that either the faculty member, or the institution could have been aware that the student did not do the work. Dr. Ingle is still having some problems with circumstantial evidence in something as serious as academic fraud.

Concerning the charge of lack of institutional control, immediate steps were taken as soon as I became aware of what had occurred. With the recommendations of the Athletic Director, I took definitive and prompt action to seize control. None of the individuals, the Athletic Director, or any of the coaching staff is still with of this institution. Athletic Director Hendrick has instituted procedures and checks and balances in that program that we feel will make it, not impossible, but very difficult for something like this to occur again. We have hired a basketball coach who is of the highest ethical standards. We feel comfortable that this institution has control over its athletic program.

This institution has had a very good record of compliance with NCAA regulations, and although this was serious, we do not have a history of this behavior. Neither did the coach, but violations occurred.

As you can see, the sanctions basically are: For this year we are not allowed post season play. This actually took us out for two years because last year, upon the recommendation of the Athletic Director, we pulled ourselves out of post season play. We are eligible next year for post season play. This year we are ineligible to appear on television, and we lose two scholarships next year and one the following year, and then there are some limits on the number of recruiting visits. Most of the effect of the sanctions will occur this year, other than the loss of the scholarships. The four years probation means that we are looking at our own program; the NCAA will be conscious of our athletic program. If we stumble again the sanctions will be more serious. Sanctions and probation are not synonymous. The Athletic Director and I will meet next week to discuss in detail whether or not we plan to appeal any of these rulings of the NCAA. The way the report reads, sanctions are not tied directly to a violation. Consequently, it is difficult to say we challenge the findings in a specific area and request the reduction of a specific sanction. We will determine if there are rulings that should be appealed.

Cathcart Smith asked Dr. Ingle to repeat the definition of academic fraud as he feels it is the most serious. The student, who was not physically present on campus, took courses by correspondence, which is not that unusual at this institution. It was alleged that the papers presented to the faculty members in completion of those two courses were not done by the student but were done by some unknown third party. They never in my mind proved that that happened; yes, there are questions about it, but it was never determined who did it, and as a matter of fact, I believe that one person stated she had typed the papers for the student.

Juli Powers asked if they formally charged Coastal with academic fraud. Dr. Hendrick clarified that the academic fraud charge was against the coach and the student; no one in the institution was accused of academic fraud; it was two individuals, not the institution.

Dr. Smith said apparently the coach used the credit cards to pay for certain things that are in question and asked how many people have institutional credit cards and how much we monitor that. Dr. Ingle said time was spent on that with the NCAA. We do have an agreement with American Express; we approve who is eligible. There are two types of cards: a corporate credit card that the institution is responsible to pay and a corporate credit card with no annual fee, but the individual is responsible for paying that bill. The institution is not legally responsible for paying off that bill every month if the person does not pay; however, the company lets us know if an employee is behind. We do receive reports.

At the time of the infractions, our reports were going to Columbia, so we were not receiving reports. Now, however, Dr. Hendrick is personally monitoring the coaches' credit cards.

Mr. Johnson asked Dr. Hendrick if the sanctions are levied against the athletic program en toto rather than just the basketball program. The probation is against the institution, and it is a time to improve compliance efforts, educational efforts, etc. We have to file a plan for rules education by November 1 and an annual report telling them what we have done each year for four years in the athletics department in general, i.e., coaches, staff and all related personnel from admissions to the registrar; everybody who has an integral part in athletics will be included in the educational process. Infractions in any area would increase our problems significantly, and I can assure you all coaches are very aware of that fact. Franklin Burroughs asked when the "death penalty" would be imposed. Dr. Hendrick said that if there are major violations in the basketball program again, the five-year repeat offender may receive what is commonly referred to as the "death penalty"; it is sports specific.

Dean Hudson asked Dr. Hendrick how the Athletic Department has been restructured at this point. Dr. Hendrick said we were already a lot better before we knew there were violations. Our compliance model was just starting to evolve. We had hired an individual whose duty is to keep up with compliance requirements. We had assigned our senior women's administrator and Assistant Athletic Director Gina Markland some very significant compliance oversight. We had already done these things before December when we found out we had a major infractions case. We felt that we were well along the way to being a much better program, not in response to this, but just because that is what we felt we needed to do to improve the entire athletic department. We have also put in a very intensive program in rules education. We will be having monthly seminars and some day-long seminars at least quarterly with testing. More than anything else, we are not as naive as we may have been six months ago.

Dr. Ingle said coincidentally, a few years ago, the NCAA instituted a certification of institutions almost like the SACS self-study. The institution evaluates its athletic program and prepares a self study and then has a visit by peers that come in and review that self-study. We are undergoing that self-study this year. The timing is such that we will be doing a very effective study. Sally Horner is the head of that study committee, and Clark Parker of the Board is serving on the Steering Committee. Gina Markland, Linda Hollandsworth and the NCAA representative are involved, and all of this together will make us a better program.

Jimmy Johnson asked for a briefing on the track situation.

Andy Hendrick said the engineers are finishing up the specifications and we will soon seek bids to see how much money will be required to build a first rate competition track facility. We have talked about some potential financing, so we can go forward with the project. Some banks have already shown a good bit of interest. The booster club has said they would be willing to be involved in that financing scheme, not so much that they would be responsible for raising all the money but just to get the funds in place. We are working on a number of possibilities on how we could quickly pay that money back. Mr. Johnson asked if the track

team and coach are being kept up to date. Dr. Hendrick replied that they are and seem to be happy with the way things are going.

V. Chairman's Report

Mr. Johnson called attention to a traffic problem on Highway 501 where students coming from Myrtle Beach in the morning are waiting to turn left onto the campus. In the heavy, morning traffic the left turn lane becomes full, and students are sitting at a standstill in the passing lane waiting to turn left. There is a similar problem on Highway 544 in the evening where cars are pulling out of campus to go to Surfside. Mr. Johnson stated that the University is doing everything within its power to get the Department of Transportation to take action. Dr. Ingle talked to Gary Loftus, the local highway commissioner and asked him to come out and look at this. He has assured Dr. Ingle that he has ordered a study by the Department of Transportation.

VI. Executive Session

Dr. Smith made a motion to go into Executive Session, seconded by Mrs. Marks and the motion carried.

Elaine Marks made a motion to come out of Executive Session, seconded by Dean Hudson, and the motion carried.

VII. Other Matters and Adjournment

Jim Kane made a motion to approve the Agency Head Planning Document for the coming year. The motion was seconded by Elaine Marks, and the motion carried.

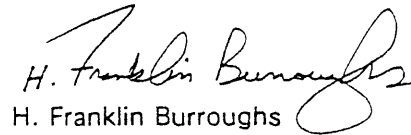
Chairman Johnson said he is thinking about having a retreat in connection with the next meeting.

Dr. Smith asked if the retention rate was any better this year. Dr. Ingle said he didn't have the figures yet.

Mr. Johnson shared a comment heard from someone discussing the dormitory project. They said CCU was going to be the second largest university in the state if it isn't controlled.

The meeting was adjourned at 12:15 p.m.

Respectfully submitted,



H. Franklin Burroughs  
Secretary