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Board of Trustees Minutes, July 1, 1993

Coastal Carolina University

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MINUTES OF
THE BOARD OF TRUSTEES
COASTAL CAROLINA UNIVERSITY
GRADUATE AND CONTINUING EDUCATION BUILDING
CONWAY, SOUTH CAROLINA
JULY 1, 1993

Presiding:

Interim Chancellor Ronald R. Ingle

Members of the Board in attendance:

Mr. P. Henderson Barnette, Jr.
Mr. Robert D. Brown
Mr. H. Franklin Burroughs
Mr. Fred F. DuBard, Jr.
Mrs. Cathy B. Harvin
Mr. Dean P. Hudson
Mr. James J. Johnson
Mr. William L. Lyles, Jr.
Mr. Clark B. Parker
Ms. Juli S. Powers
Dr. R. Cathcart Smith
Mr. Keith S. Smith
Mr. Oran B. Smith
Mr. E. Craig Wall, Jr.

Absent:

Dr. James F. Kane
Ms. Elaine W. Marks

Others in attendance: Mr. Joe E. Berry, Jr.,

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for this meeting.)

Dr. Ronald R. Ingle, Interim Chancellor of Coastal Carolina University, called the inaugural meeting of the Board of Trustees to order and stated that this was a time for the Board to get to know the campus and for the Coastal family to introduce ourselves to the Board. He stated that the Board will take on a different format after committees have been formed. Dr. Ingle also noted that this is an historical time as we have a member of the Board of Trustees who was an original founder in 1954.

Election of Chair

Dr. Ingle stated that it was unusual for the chief executive officer to preside and asked for a motion from the Board to appoint Dr. R. Cathcart Smith to act as temporary chairperson of the meeting until the Board elects officers. Mr. Dean Hudson moved that Dr. Cathcart Smith assume this position and Mr. James Johnson seconded. The motion carried.

Dr. Smith then assumed the chair and gave a brief history of Coastal Carolina University. Dr. Smith stated that he served as the first chair of the Coastal Educational Foundation. A committee of Foundation members met with College of Charleston officials in August, 1954, and they agreed to take us under their wing for two years provided we could provide funding. The Foundation members learned that \$12,000 - \$14,000 would be needed to operate the institution. The institution hoped to open in September of 1954. All members of the committee (except one) agreed to sign a Promissory Note of \$1,000 each; thus, Coastal Carolina College was formed.

Dr. Smith certified that there was a quorum present.

Bylaws

Dr. Smith stated that two sets of Bylaws had been given to Board members for their review. Mr. Oran Smith moved that the Board accept the temporary Bylaws prepared by Mr. Franklin Burroughs. Ms. Juli Powers seconded the motion, and the motion carried.

Executive Session

Ms. Cathy Harvin then moved that the Board go into Executive Session to discuss personnel issues. Mr. Clark Parker seconded the motion and the motion carried. Dr. Ingle, Dr. Stanton, Mr. Berry, Ms. Brown, Ms. Hutchinson and Ms. Cox were asked to remain for a portion of the Executive Committee and then were excused.

Return to Open Session

Dr. Smith stated that personnel matters only were discussed in Executive Session.

Mr. Franklin Burroughs made a motion to name Dr. Ron Ingle as President of Coastal Carolina University. Ms. Cathy Harvin seconded the motion and the motion carried.

Dr. Ingle introduced Ms. Anne Monk, Interim Director of Public Information, to introduce members of the news media. Following those introductions, members of the Coastal Carolina University family were asked to stand and introduce themselves.

The media department of Coastal then showed a video on Coastal.

Dr. Ingle gave an overview of Coastal. He stated that during the 1980's Coastal's enrollment increased 117%, faculty increased by 79%, and permanent educational and general space increased by only 39%. Although we continue to control enrollment, projections for fall, 1993, indicate that we may expect an increase of approximately 5%. In May, Coastal Carolina received approval from the South Carolina Commission on Higher Education to offer three master's degrees in education. A visiting team from the Commission on Colleges of the Southern Association of Colleges and Schools will visit the campus in November to review Coastal's recent change of name and governance and our request for a change to Level III Accreditation status.

Dr. Smith introduced Mr. Joe Berry of the Berry, Dunbar, Daniel, O'Connor and Jordan Law Firm in Columbia. Mr. Berry drew up the legislation for Coastal Carolina College to become Coastal Carolina University. Mr. Berry pointed out the following to the Board:

- 1) The Board sets policy for the University. The President and Administration run the school. The Board has a fiduciary duty to set policy so that the institution has the excellence in education which it deserves;
- 2) As the school grows, problems will arise (dorms, classrooms, faculty, etc.). There is a need for help by members of the Board for approval of graduate degrees and other degrees.
- 3) The Board should authorize the University to purchase liability insurance as noted in the Bylaws.

Mr. Berry stated that he was there to answer any questions that the members of the Board might have and stated that he looked forward to the growth of the University.

Dr. Smith stated that in order for the Board to function effectively, there were several things that needed to be discussed regarding organization and officers.

Election of Officers

Mr. Parker made a motion to elect Mr. James J. Johnson as Chair of the Board. Mr. Burroughs seconded and the motion carried. At this point, Mr. Johnson assumed the Chair and stated that he had served as chair of both the Coastal Educational Foundation and the Horry County Higher Education Commission. He further stated that it was an honor and privilege to work for the University and asked that the Board give him their support and cooperation and trust in each other to get the job done.

Mr. Burroughs nominated Ms. Cathy Harvin for the position of Vice Chair, seconded by Mr. Parker. The motion carried. Ms. Powers nominated Mr. Burroughs to serve as Secretary, seconded by Mr. Parker, and the motion carried.

Mr. Johnson stated that the Bylaws call for an Executive Committee to be formed. Mr. Burroughs made a motion that a nominating committee be formed to nominate two

additional members to the Executive Committee. Ms. Powers seconded the motion, and the motion carried. The Chairman will appoint standing committees. The Chairman will also appoint a special committee to study the Bylaws. Mr. Johnson asked Board members to please let him know if they would like to serve on specific committees.

Budget

Dr. Ingle asked Dr. Sally Horner, Vice Chancellor for Planning and Fiscal Affairs, to report on the 1993-1994 budget. Dr. Horner stated that state appropriations to Coastal have decreased by \$1 million over the last five years, compared to an increase of \$5 million for the six years before that. For FY 94 state appropriations to all of higher education decreased approximately \$26 million. Coastal's share of the loss for next year's budget is approximately \$500,000. Coastal's appropriation of \$9.4 million for FY 94 represents 65.6 percent of the South Carolina Commission on Higher Education funding formula. In order to replace the decrease in state revenue and meet the funding needs for 1993-94, a combination of an enrollment increase and/or a tuition increase is required. The administration is recommending a tuition increase of \$100 per semester for in-state students and \$303 for out-of-state students. The recommended tuition increase is based on a projected 3.9 percent enrollment increase. Dr. Horner pointed out that a 12 percent increase in student enrollment would be necessary if there were no tuition increase. Mr. Oran Smith inquired about student housing and Ms. Harvin asked what ramification the tuition increase would have on scholarships. Dr. Horner indicated that a 5.16 percent increase in student housing fees was requested, and that, to some extent, scholarship awards would tend to increase as student costs increased. Mr. Parker stated that it should be noted that Coastal's becoming an independent institution had no relation to a tuition increase. Dr. Horner reinforced that the tuition increase was due to the level of state funding, and not to Coastal's relationship with USC Columbia. Dr. Horner noted that actual information for approval of the budget at a level of \$18,675,000 could be found on pages 18 and 19 of the 1993-1994 Budget. Dr. Smith made a motion to approve the tuition increase as stated, seconded by Mr. Parker. The motion carried.

A motion was made by Dr. Cathcart Smith to accept the 1993-1994 budget as presented, seconded by Mr. Burroughs and the motion carried.

President's Position

Ms. Powers moved that, as indicated by Article 3 of the Bylaws, a selection committee be set up to review the President's position for a period of 30 days. Mr. Parker seconded the motion, and the motion carried.

Mr. Lyles, Ms. Harvin, Mr. DuBard and Dr. Smith opposed.

Promotion and Tenure

Dr. Ingle reviewed the recommendations of the Promotion and Tenure Committee and asked that the Board act on these recommendations. Mr. Lyles asked that the tenure

process be explained. Dr. Ingle stated that in a faculty member's sixth year at an institution, the faculty member goes through a series of reviews, both administrative and peer review committees, to evaluate their teaching, scholarship and public service before receiving tenure. After tenure is granted, a faculty member can only be removed for certain causes specified in the Faculty Manual. A motion was made by Mr. Keith Smith to accept the recommendations of the Promotion and Tenure Committee, seconded by Mr. Burroughs, and the motion carried.

Ms. Harvin made a motion to accept the following Resolution:

WHEREAS, the rank and tenure status of the faculty of Coastal Carolina University has been previously determined and awarded by the Board of Trustees of the University of South Carolina; and,

WHEREAS, this Board presumes that the University of South Carolina Board made such decisions judiciously; and,

WHEREAS, this Board has no reason to alter the rank and/or tenure of any member of the faculty of Coastal Carolina University; and,

RESOLVED, that this Board does affirm and adopt the present rank and tenure status for each and every member of the faculty of Coastal Carolina University, subject to confirmation by the Office of Academic Affairs.

Mr. DuBard seconded the motion, and the motion carried.

Faculty Manual

Dr. Ingle introduced the Faculty Manual, the document that faculty at the institution use as their guide. Mr. Lyles made a motion to adopt and enforce the faculty manual as written, seconded by Mr. Barnette and the motion carried.

Retirement Incentive Opportunity

Dr. Ingle stated that in 1993 the USC Board of Trustees approved a Retirement Incentive Opportunity for all eligible faculty in the University System. The plan provides for a lump sum payment of one-half of the faculty members annual base salary at the time of retirement. The faculty member makes a voluntary commitment to retire under the terms of the RIO. Application may be made until July 31, 1993, and retirement no later than June 30, 1994.

Dr. Ingle introduced Dr. Janis Chesson, Associate Chancellor for Human Resources and Affirmative Action, to discuss the Retirement Incentive Opportunity. Dr. Chesson presented the information on the plan and stated that the plan had been approved by the USC Board and presented to the faculty in March of 1993. Faculty members must make a selection by July 31, 1993. Four members of the faculty are currently enrolled in the program, and we would like to continue to give faculty the opportunity to take advantage

of this specific program. Ms. Harvin made a motion that Coastal Carolina University continue to provide the opportunities as stated in the RIO plan for one time only. The motion was seconded by Mr. Brown and carried.

Resolution

The Board then adopted the following Resolution by a motion from Mr. Parker, seconded by Mr. Burroughs. The motion passed.

"WHEREAS, the University of South Carolina Board of Trustees previously governed Coastal Carolina College and in such capacity held title to certain real estate, executed or authorized the execution of certain contracts, bond indentures, and other legal agreements on behalf of the College and entered into an employment contract with the Chancellor of Coastal Carolina College and undertook other actions, including approval of all fees charged by the College, for and on behalf of Coastal Carolina College, and,

WHEREAS, the General Assembly of the State of South Carolina, with the approval of the Governor, has created a new Board of Trustees for Coastal Carolina University to be known as the Coastal Carolina University Board of Trustees, and,

WHEREAS, commencing July 1, 1993, the new Board will govern the University and will assume all rights, privileges, and obligations of the former Board on behalf of the University.

NOW, IT IS THEREFORE RESOLVED that the Coastal Carolina University Board of Trustees hereby accepts title to and ownership of all properties, both real and personal and contract or other rights, belonging to Coastal Carolina University, reaffirms all financial agreements, bond indentures, contracts and other agreements including banking resolutions and hereby reaffirms and confirms all of the legal duties, responsibilities, titles, ownership, and agreements and all other matters including approval of all fees charged by Coastal Carolina University previously lawfully approved by the University of South Carolina Board of Trustees."

Mr. Johnson asked that Board members express to him in writing their preference for future Board meetings. He stated that two Board members, Ms. Marks and Dr. Kane were extremely sorry to miss the first Board meeting, but previous obligations kept them from attending.

President's Position

Ms. Powers made a motion to withdraw her original motion regarding the Presidency. Mr. Burroughs seconded the motion and the motion carried. Ms. Powers then made a motion that the Chair set up a special committee to review and study the office of the Presidency and report back within 30 days. Mr. Burroughs seconded the motion, and the motion carried.

Board members DuBard, Harvin, Lyles and Cathcart Smith opposed.

Honorary Board Members

Dr. Smith made a motion that the Board honor the original founders of Coastal Carolina College as Honorary Board members. Mr. Lyles seconded the motion, and the motion carried. Those individuals are: Mr. Thurmond Anderson, Mr. James Blanton, Mr. William F. Davis, Mr. J. K. East, Mr. Ralph Ellis, Mr. D. W. Green, Mr. J. C. Hipp, and Dr. Cathcart Smith. The motion carried unanimously.

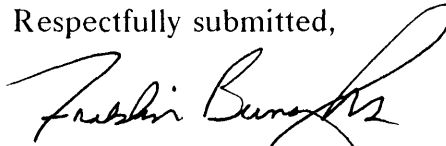
Official Seal

Mr. Oran Smith suggested that because the Bylaws of the Board of Coastal Carolina University call for an official seal in Article XI, Section 1, the President should be requested to recommend at the next meeting of the Board an official seal of Coastal Carolina University. The seal should bear the name of the University, its date of origin, a motto in a classical language, and an illustration representative of Coastal Carolina University. The seal should be suitable for use on diplomas, class rings, and official documents. The chairman accepted the recommendation.

Dr. Ingle then introduced Chairman Emeritus Dr. Edward M. Singleton and Dr. Colleen Lohr, Chair, Faculty Senate. Dr. Singleton stated that this was a great moment for Coastal Carolina University and that by working together we should move forward and should have a great future.

The meeting adjourned at 11:55 a.m.

Respectfully submitted,



Franklin Burroughs
Secretary